



The City of Torrance is recruiting a special Volunteer to support the Focal Point on Aging. This is a great opportunity for senior volunteers!

The Torrance Focal Point on Aging is an all volunteer staff that provides information and referral services for older adults and their families, where they can learn about community resources to meet their emotional, physical, and social needs. Information is provided on services such as: transportation, housing, meals, health care and health insurance, social and legal services, etc.

The Focal Point program is housed in the Russ Nolte Annex, located at 1339 Post Avenue, next to the Bartlett Senior Citizens Center in downtown Torrance. The Focal Point program is open Monday through Friday from 9:00 AM to 3:00 PM.

Responsibilities:

- Receive telephone or in-person inquiries.
- Make initial assessment of a person's needs and refer them to appropriate services.
- Be an excellent listener.
- Other duties as assigned, this position is flexible and needs a team player who can assist with a variety of tasks.

Qualifications: The successful applicant will have an open schedule and passion for volunteerism. This opportunity is perfect for retired and senior volunteers.

Training & support provided: The current supervisor will provide training.

Time commitment: A 3 hour shift a week from noon-3 pm on Thursdays. There is also one mandatory meeting on the 3rd Friday of each month at 9:30 am, which will be less than 2 hours. A long term commitment is desired.

Benefits of volunteering: You will positively impact the lives of senior individuals and you will benefit from meeting new people in a supportive environment.

To Apply: Apply online at <https://www.volgistics.com/ex/portal.dll/ap?AP=671916624> and select Focal Point on Aging as your assignment preference.